

# **Greater Des Moines Junior Soccer League**

## **BY-LAWS**

### **ARTICLE 1 – TITLE**

This corporation shall be known as the Greater Des Moines Junior Soccer League, Inc., (the League) an Iowa non-profit corporation.

### **ARTICLE 2 – PURPOSE**

The purpose of this corporation is to further and promote the progressive development of the sport of soccer.

### **ARTICLE 3 - MEMBERSHIP**

A club, which sponsors a soccer program consistent with the purpose of the League, may apply for membership.

Section 1. A request for membership must be in the format provided by the League and submitted ninety days before a season's registration deadline with the League.

Section 2. Membership approval shall be by 2/3 vote of the board.

Section 3. In order to continue membership, clubs must maintain good standing, with respect to prompt payment of dues and fees, and follow the rules and regulations of the League.

Section 4. The membership of any club may be terminated by a 2/3 vote at a Board meeting upon 30 days notice to the club to be terminated.

Section 5. The League shall not interfere with the autonomy of the independent member clubs.

#### **ARTICLE 4 - ORGANIZATION AND MEETINGS OF THE BOARD**

##### **A. THE BOARD**

Section 1. The Executive Committee and one representative from each member club shall constitute the Board and each has one vote.

Section 2. The Board shall have general supervision of the affairs of the League and shall perform such other duties as are specified in these By-laws.

Section 3. Dues and fees shall be set by the Board.

Section 4. Regular meetings of the Board shall be called by the President and shall be set on the second Tuesday of each odd numbered month with the exception of February and July for divisional placement meetings, unless waived by a vote of at least 2/3 members of the Executive Committee. The Division Placement meetings shall be scheduled at the discretion of the Executive Board and the membership upon their vote.

Section 5. Special meetings may be called by the President or by 2/3 of the Executive Committee upon 48 hours minimum notice.

Section 6. A simple majority of the Board shall constitute a quorum, provided further that no vote shall be cast by proxy. A simple majority vote of the members present shall govern, unless otherwise provided by in these By-Laws.

Section 7. Only voting members of the Board may propose or second a motion

Section 8. Any member(s), may petition the President for an appearance to speak at a Board meeting. Such a request shall be in writing, and must be submitted at least seven days prior to the meeting. Under no circumstances shall a member request an appearance to protest a game or disciplinary action.

## **B. THE EXECUTIVE COMMITTEE**

**PRESIDENT** - The President shall supervise all activities of the League and Board; serve as chairperson at all meetings; and appoint other special offices as required. The President shall call all regular meetings. As chairperson of the Executive Committee, the President shall vote only in case of a tie.

**VICE-PRESIDENT** - The Vice-President shall assume the President's duties in his or her absence, and shall perform such other duties as may be assigned by the President.

**SECRETARY** - The Secretary shall attend to and file all correspondence, record and prepare all meeting minutes, to be provided at subsequent meetings. The Secretary shall also notify all Board members on all matters pertaining to meetings. A copy of such minutes shall be made available to each member club and the Executive Committee at the following meeting.

**TREASURER** - The Treasurer shall receive, disburse and account for all funds of the League and keep financial records on all monetary transactions; shall maintain a checking account with signature authority by the President and/or Treasurer; shall report on the financial status at each meeting, shall submit the Leagues annual tax return and be prepared to assist in audits of records. All payments in excess of \$100.00 (one hundred dollars) must have Executive Committee approval. The Treasurer shall be bonded or sufficiently insured. The League shall retain \$1,000.00 in its account, should the League dissolve as separation compensation to the League's contract service provider.

REGISTRAR- The Registrar shall organize pre-season registration advertising; shall be responsible for the preparation of materials and information for clubs prior to each season; shall maintain a current file on every player and coach, shall record verification of all players.

COMMISSIONER - The commissioner shall enforce league rules, promote education of the sport, relay applications for League membership to the Board, and relay incidents of misconduct to the Disciplinary Committee.

### **C. COMMITTEES**

Committees shall be appointed by the President as needed. Such committees will be headed by an Executive Committee member, who will have authority to appoint assistants.

### **D. EXECUTIVE COMMITTEE TERM OF OFFICE**

The term of office for Executive Committee members shall be for two years with election of officers to be held at the annual meeting. An officer may serve not more than two consecutive terms in the same capacity. Vacancies occurring subsequent to election shall be filled by majority vote of the Board.

## **ARTICLE 5 - ANNUAL MEETING**

Section 1. The annual meeting shall be held during the month of January each year, preceded by timely notification of the time and place. Each Board member is entitled to one vote. The election of Executive Committee members shall take place at the annual meeting.

Section 2. A quorum at the annual meeting of the League shall consist of three (3) Executive Committee members and 60% (sixty percent) of the member clubs.

**ARTICLE 6 - ORDER OF BUSINESS**

The order of business (for all meetings) shall be as follows:

1. Roll Call
2. Minutes of last meeting
3. Officers and/or committee reports
4. Unfinished Business - Old Business
5. Proposals - New Business
6. By-law Changes (if applicable)
7. Election of Officers (if applicable)
8. Comments for the good of the League
9. Adjournment

**ARTICLE 7 - BY-LAWS, CHANGES AND AUTHORITY**

Section 1. By-laws may be amended by a 2/3 majority vote at a monthly board meeting after an initial reading at an earlier board meeting. One vote may be cast per Board member present.

Section 2. A proposed amendment to the By-laws must be submitted in writing to the Secretary of the Greater Des Moines Junior Soccer League thirty (30) days before any monthly Board meeting.

**ARTICLE 8 - PARLIAMENTARY AUTHORITY**

A. Robert’s Rules of Order shall govern the Board meetings.

B. A parliamentarian may be appointed by the President for a one-year term.

**ARTICLE 9 - FISCAL YEAR AND MEETING DATES**

Section 1. The fiscal year of the League shall be a calendar year.

Section 2. Regular meetings of the Board and the annual meeting shall normally be held on the second Tuesday of the month.

Adopted this 13<sup>th</sup> day of May, 2008.